Clinical Project Managers

The **Clinical Project Manager** is responsible for the overall coordination and management of clinical trials from their creation to the final delivery. You will be at the forefront of innovation and be expected to drive using your project leadership and operational excellence.
You will work closely with sponsor, medical director, clinical operations manager... And make valuable contributions to the development of innovative techniques, concepts, and treatments to improve patient care and lives.

We are actively for 2 positions:

- 1 Junior/intermediate Clinical Project Manager
- 1 Senior Clinical Project Manager

We're looking for an enthusiastic team player who will focus on:

- Driving the planning, coordination, and execution of domestic or international clinical trials in the medical device field
- Overseeing and preparing scientific documents (protocols, information to patients, case report forms)
- Preparing, critically reviewing, and submitting regulatory files
- Leading the organisation and management of study committees (CEC, DSMB)
- Managing and coordinating internal and external staff resources
- Supervising progress of monitoring activities
- Leading the project team ensuring the projects are delivered according to planned scope and timelines
- Developing study-specific documentation
- Managing project study budgets and invoicing procedures according to study contract (or Responsible for adherence to budget and resource management)

You will be successful in this role if:

- You have a Scientific background (Master's Degree or higher, doctors are very welcome)
- You have previous experience in the management of international clinical trial projects
- You are proficient in oral and written English
- You have strong interpersonal and organizational skills

What's in it for you?

Company sponsored day nursery

Flexible working hours

Free soft drinks (organic tea and coffee)

Free organic fruits

Multicultural environment

Regular in-house training sessions

Eco-friendly company

At CERC, you will be part of a close-knit organisation, you will have the opportunity to learn and interact directly with different teams (regulatory affairs department, data managers, core lab specialists, finance manager, etc...). We have a friendly and open collaborative culture and a united team vision. You will help in the creation of new innovative solutions to improve patient care..

Working with CERC

- Open positions are **full-time** and with a **permanent contract**.
- Possibility to **work from home** 2 days a week.
- Open positions are i**mmediately available.**
- The salary range for the vacancies is between **52 900€-65 150€/gross year** depending on seniority level.
- Positions are based in **Massy,** a dynamic city close to Paris which is part of the "Grand Paris" project, with numerous transportation options (close to Orly Airport and "Massy TGV" train station).

About CERC

We at The European Center for Cardiovascular Research (CERC) are a CRO specialized in the design and management of international clinical trials dedicated to cardiovascular diseases.

Chaired by 5 interventional cardiologists, who have been key clinical research investigators for over 20 years, we conduct clinical studies directly in line with the issues of cardiologists practicing in private or public hospitals.

We are currently managing thirty studies sponsored by the industry, as well as more than 10 "investigator-initiated trials" set up to find treatments for conditions / comorbidities for which no satisfactory therapeutic strategies have yet been developed

Clinical Research Associates

The **Clinical Research Associate** is responsible for the monitoring of clinical trials and tracking study progress.
You will work closely with a CERC Project Leader. And make **valuable contributions** to the development of **innovative** techniques, concepts, and treatments to **improve patient care and lives**.

We are actively for 4 positions:

- 1 Clinical Research Associate bilingual English & Dutch
- 1 Clinical Research Associate bilingual English & German
- 1 Clinical Research Associate Bilingual English & Italian
- 1 Clinical Research Associate Bilingual English & French

We're looking for an enthusiastic team player who will focus on:

- Site management from initiation to close-out in accordance with study specific procedures, applicable SOPs, and ICH GCP guidelines
- Remote monitoring via e-CRF
- Training and information for investigators and the clinical study
- Privileged contact with investigators centers
- On site monitoring of patient safety (review of SAEs, AEs)
- Drafting of visit reports in compliance with the monitoring plan
- Updating of all relevant tracking systems on an ongoing basis
- Assisting the Clinical Project Leader in regulatory submissions and site contract management when necessary.

You will be successful in this role if:

- You have an excellent interpersonal, verbal and written communication skills
- You have the ability to prioritize multiple tasks and achieve project timelines
- You have the ability to take initiative and work autonomously
- You have computer skills (Microsoft Office)
- You have a Master or higher graduate degree within a science related field, with a CRA training certificate
- You have a significant experience in performing a Clinical Research Associate role (desirable but not mandatory)

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Working with CERC

- Open positions are **full time** with a **permanent contract.**
- Open positions are **immediately available**.
- The salary range for the vacancies is between **40300– 45700€ gross/year**, depending on seniority & language proficiencies (full-time).
- Positions are based in **Massy,** a dynamic city close to Paris which is part of the "Grand Paris" project, with numerous transportation options (close to Orly Airport and "Massy TGV" train station).
- **Full remote possible. Part-time can also be discussed.**

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